



**DOWNTOWN SURREY BUSINESS IMPROVEMENT ASSOCIATION  
ANNUAL GENERAL MEETING  
Monday, February 27, 2012 at Surrey Arts Centre**

**Attending**

SIXTY-EIGHT people REPRESENTING FORTY-SEVEN DSRIA properties, FORTY DSRIA businesses, and guests. The City of Surrey was represented by Councillor/Acting Mayor Marvin Hunt, Councillor Linda Hepner, Councillor Barinder Rasode, Donna Jones, Manager of Economic Development. The RCMP was represented by Staff Sergeant Scott Campbell, CSO Josh Waltman, Crime Prevention Coordinator Colleen Staesina, and the Federal Government was represented by Peter Leblanc, assistant for Jasbir Sandhu, MP for Surrey North.

**Welcome & Introductions:**

Elizabeth Model, DSRIA Executive Director called 2012 Downtown Surrey BIA AGM was called to order: 6:20 pm and a quorum was established.

**Agenda:**

**MOTION:** That the Agenda be adopted as circulated.

**MOVED/SECONDED** Melissa Bailey/James Stewart ..... **Carried**

**Minutes of AGM February 24, 2011:**

**MOTION:** That the Minutes of the Annual General Meeting held on February 24, 2011 be adopted as circulated.

**MOVED/SECONDED** Melissa Bailey/Wolfgang Degemann ..... **Carried**

**Annual Report:**

The Annual Report for 2011 was distributed. It summarizes the work and accomplishments for the year and included a brief overview of the plans for 2011 and budget.

**MOTION:** That the Annual Report be accepted.

**MOVED/SECONDED** Soleman Hashmi/Jay Redmond ..... **Carried**

**Financial/Auditor's Report:**

**MOTION:** That the Audited Financial Statements prepared by Bouchard & Company for the period January 1<sup>st</sup> to December 31<sup>st</sup>, 2011 as presented by David Pel be accepted as circulated.

**MOVED/SECONDED** James Stewart/Kevin Mickelby ..... **Carried**

**MOTION:** That the 2012 Budget be accepted as presented.

**MOVED/SECONDED** Cheryl Christensen/Kelly Botchar ..... **Carried**

**MOTION:** That Bouchard & Company be appointed as Auditors for 2012.

**MOVED/SECONDED** Kelly Botchar/Melissa Bailey ..... **Carried**

**Report of the Nominating Committee and Election of Board of Directors:**

**Directors with one year remaining in their term**

Charan Sethi	Elfie Stumpf	Joanne Curry	Kelly Botchar
Michael Wilson	Cheryl Christensen	Rose Fitzner	James Stewart

**Directors Nominated and standing for re-election**

David Pel	Bob Dominick	David Halkett	Wolfgang Degemann
Glenda Sawatzky	Jay Redmond	Michael Nielsen	Bill Rempel
Melissa Bailey	Garry Romanetz		

**Nominated for election**

Kathi Thompson	Kevin Mickelby
----------------	----------------

**MOTION:** That the Nominating committee Report be accepted as presented.

**MOVED/SECONDED** Melissa Bailey/James Stewart ..... **Carried**

Nominations from the Floor: none

Election for Directors: By acclamation

**Update to DSBIA Bylaws**

**MOTION:** To accept the updated By-Laws as presented.

**MOVED/SECONDED** Kevin Mickelby/Cheryl Christensen ..... **Carried**

Members were asked if there were any additional items of business to address. None identified.

**MOTION:** To conclude the AGM at 6:40 pm

**MOVED/SECONDED** Kathi Thompson/Wolfgang Degemann ..... **Carried**

AGM ended at 6:40 pm

Following the AGM, Cheryl Christensen introduced guest speaker, Mr. Peter Legge who gave an inspiration talk on the benefits of hard work.

Bylaw changes approved at the DSBIA AGM on February 27, 2012

**THE DOWNTOWN SURREY BUSINESS IMPROVEMENT ASSOCIATION**  
(the "Association")  
**RESOLUTION OF THE DIRECTORS**  
**RE: PROPOSED AMENDMENT TO BYLAWS**

**WHEREAS** it has been proposed that certain amendments be made to the bylaws of the Association for its better and more efficient operation and for the better delivery of services to the members of the Association;

**BE IT RESOLVED** that the following changes to the bylaws be presented to the members for their consideration and approval at the Annual General Meeting:

A. That Bylaw 1.1 be amended to correct several typographical errors by the deletion of the existing subparagraph (i) in its entirety and inserting in its place the following new subparagraphs (i), (j), and (k):

"1.1 i. **"Society Act"** means the *Society Act* of the Province of British Columbia from time to time in force, and amendments thereto;

j. **"Tenant"** means a person who is a tenant pursuant to a lease or rental agreement for a term of years, which, including all options to renew, is less than 60 years in aggregate, of class five or class six real property, as described in the Assessment Act – Prescribed Classes of Property Regulation, B.C. Reg 438181, and that is located within the Downtown Surrey Business Improvement Area;

k. **"Downtown Surrey Improvement Area" or "DSBIA"** means the lands within the area outlined on the map attached as Schedule "A" to the Bylaws of the Society, or any other area or areas designated as such from time to time by the City of Surrey."

B. That Bylaw 2.8 be amended to correct a typographical error by the deletion of the existing subparagraph (d) of the Bylaw in its entirety and inserting in its place the following:

"2.8(d) on being expelled by a special resolution of the members or by resolution of the Directors pursuant to **Bylaw 2.10.**" 2

C. That Bylaw 2.9 be amended to correct a typographical error by the deletion of the existing subparagraph (d) of the Bylaw in its entirety and inserting in its place the following:

"2.9(d) on being expelled by a special resolution of the members or by resolution of the Directors pursuant to **Bylaw 2.10.**"

D. That Bylaw 4.2 be amended by deleting the existing Bylaw in its entirety and replacing it with the following:

"4.2 Any notice, **and any information that must be delivered with any notice**, required to be given to the members of the Society for any purpose, including any notice **or information with respect to** any annual or extraordinary general meeting of the members of the Society, shall be deemed to have been given in accordance with these bylaws if such notice is:

- a. delivered by personal delivery to the member;
- b. mailed by Canada Post regular mail service addressed to the member's Registered Address;
- c. delivered by facsimile transmission to the member's Registered Facsimile Number;
- d. emailed to any email address provided by the member;
- e. delivered or mailed by Canada Post regular mail service addressed to any owner or tenant of premises within the DSBIA;
- f. published **on the DSBIA website**, in a local newspaper, or other periodical circulating within the DSBIA and posted on community bulletin boards or other public sites within the DSBIA, or by such other means as the Directors may reasonably determine will bring the notice **and any accompanying information** to the attention of the members in a timely and cost efficient manner having regard to the time and expense required to ascertain the current names and addresses of all Property Owners and Tenants within the DSBIA at any particular time; or
- g. by such other means as the Directors may reasonably determine will bring the notice **and any accompanying information** to the attention of the members in a timely and cost efficient manner having regard to the time and expense required to ascertain the current names and addresses of all Property Owners and Tenants within the DSBIA at any particular time."

E. That Bylaw 6.14 be amended by deleting the existing Bylaw in its entirety and replacing it with the following:

“6.14 The Directors shall elect from amongst the Directors a President, **up to two Vice-Presidents**, a Secretary and a Treasurer who shall hold office until the following Annual General Meeting. **Any officer may, with the consent of the Directors, hold office for more than one term. One of the Vice-Presidents holding office in the year immediately preceding the Annual General Meeting held at the end of the President’s final term** will hold the office of President until the following Annual General Meeting.”

F. That Bylaw 7.9 be amended by deleting the existing Bylaw in its entirety and replacing it with the following:

“7.9 Each committee **may** include at least one Director and shall be subject to the general control and supervision of the Board of Directors.”

G. That Bylaw 7.16 be amended by deleting the existing Bylaw in its entirety and replacing it with the following:

“7.16 Meetings of the Directors and of any committee may be held by telephone conference call and resolutions may be approved by facsimile or email signature **and subsequent results shall be entered into the minutes of the next board meeting.**”

H. That Bylaw 11.1 be amended by deleting the existing Bylaw in its entirety and replacing it with the following:

“11.1 The **Board of Directors** shall at each Annual General Meeting appoint an auditor to hold office until the next Annual General Meeting.”

I. That Bylaw 14.1 be amended by deleting the existing Bylaw in its entirety and replacing it with the following:

“14.1 For so long as the Society receives funds from the City of Surrey by way of grant or otherwise, the Society shall at all times carry a policy of comprehensive general liability insurance in the amount **as determined by the City of Surrey from time to time**, with the City of Surrey as additional named insured and with a cross coverage provision, and such policy shall contain an endorsement to provide the BIA Coordinator of the City of Surrey with 30 days notice of change or cancellation , and/or such other insurance as the City of Surrey may determine from time to time.”